

Glenwood Elementary School PAC Meeting Minutes

Date: Wednesday, September 17th, 2025

Chair: Christina Sigouin

Note-Taker: Dorothy Blasu

Location: Glenwood School Library

Meeting Start: 7:00 PM

Attendance: 14 participants

1. Welcome and Introductions

Fundraising Chair, Abby Wadley opened the meeting by welcoming everyone. All attendees introduced themselves.

2. Land Acknowledgement

Vice Principal, Ms. Heather Skuse, acknowledged the traditional land and its original inhabitants. She emphasized the importance of educating students on land acknowledgment.

3. Approval of Previous Meeting Minutes

The minutes from the May 27th, 2025 meeting were reviewed. Abby Wadley moved for the approval for the minutes and was seconded by Dayna.

4. Vice Principal's Report – Heather

Enrollment & Staffing

- 103 students currently, 5 divisions (K/1, 1/2, 3/4, 4/5, 6/7)
- Non-enrolling staff: Ms. Lee (Music), Ms. Sitar (Learning Support), 3 to fill
- EA staff: Ms. Zoe, Ms. Ella, Ms. Sam, Ms. Surat

Housekeeping

- Return September forms (student verification, emergency contact, concerts, grade 4 digital responsibility).
- Welcome Conversations (Gr. 1–7): Oct 2, 3:15–7pm.

- Winter Concert: Dec 4.
- Halloween: No pumpkins.

Online safety Workshops

- *Safer Space* online safety workshop for Gr. 4–7.
- <https://www.childrenofthestreet.com/workshops/youth-workshops/safer-space/>
- This 60-minute interactive workshop is offered to grades 4-7. It can also be delivered to parents, caregivers, and service providers.

Upcoming Events

- Spirit Wear sale in October (hoodies, pants, t-shirts).
- Terry Fox: Sept 24 (assembly 9am, run 2pm – volunteers needed, Gr. 3–7 run/walk).
- Drill Week: Earthquake release drill after Thanksgiving.
- FSAs: Oct 1–Nov 7 (Gr. 4 & 7).

Programs

- Feeding Futures: ~6 students/day; snacks available.

District News

- PHE sensitive topic letter coming.
- Glenwood seismic upgrade (top priority on 5-year plan; no govt. approval yet).
- Strategic Plan (2025–2030):
 - Priorities: Empowered Learners, Inspired Learning Environments, Connection & Partnerships, Safe & Caring Community.
 - Values: Student First, Joy & Curiosity, Truth & Reconciliation, Belonging, Collaboration.

Key Dates

- Sept 19: Early Dismissal
- Sept 22: Green Thumb (Gr. 2–7)
- Sept 24: Terry Fox Run
- Sept 25: Pro D Day (No school)
- Sept 29: Truth & Reconciliation Assembly
- Sept 30: Truth & Reconciliation Day (No school)

- **Oct 1: Coats for Kids**
- **Oct 2: Welcome Conversations**
- **Oct 3: Early Dismissal (2pm)**
- **Oct: Volley starts for grade 6 and 7**

5. Chair's Report – Christina Sigouin

- **The Fun Lunch Program is set to run from October to December. Families are encouraged to visit the website and select from the many available options.**
- **Donations are also being received to support meals for children in need.**

6. DPAC Report – Sarina

- **No new updates from DPAC meetings.**
- **Some challenges exist within the executive team, but they are working toward resolving them.**

7. Fundraising – Abby and Charlotte

- **Ongoing freeze sales.**
- **Approximately four upcoming movie nights planned.**
- **Halloween Movie Night with costumes scheduled for October 23rd.**
- **Winter Market scheduled for November 29th – seeking vendors. Activities will include photos with Santa, used book sales, a silent auction, and a 50/50 draw.**
- **Kids' Holiday Market planned for December.**

8. Treasurer's Report – Dayna

- **No Spirit Wear or pumpkins for Halloween decorations this year.**
- **Current balances: General Account – \$3,724, Gaming Account – \$828.**
- **Fundraising and Fun Lunches have contributed positively to funds.**
- **Budget for 2025–2026 reviewed by Dayna and approved by Abby.**

9. Other Matters

- Meeting with Grade 6 and 7 regarding camp plans and fundraising efforts.
- A bake sale may be included in the Winter Market.
- Stay safe course and babysitting course yet to come up

Meeting Adjourned: 8:04 PM