

**GLENWOOD ELEMENTARY SCHOOL
PAC ANNUAL GENERAL MEETING MINUTES**

Tuesday September 19th, 2023

Chair: Abby Wadley and Sylvia Baban

Note-Taker: Christina Sigouin

Location: Glenwood Elementary School Library

The meeting started at 7:04pm. 17 in total attended the meeting.

1. **Welcome & Introduction:** Everyone in attendance was welcomed by Abby and each attendee gave a short introduction about themselves.

2. **Land acknowledgement** given by Tasha Murray, Vice-Chair. Brought to light an Indigenous resource booklet developed by Burnaby Museum, available online <https://www.burnabyvillagemuseum.ca/assets/Resources/Indigenous%20History%20in%20Burnaby%20Resource%20Guide.pdf>

3. **Approval of Agenda and May 24th Minutes**
 - Abby talked about the approval of the meeting and moved the motion for approval and all in attendance approved the last minutes of the meeting.
 - New Fundraising Chair appointed: Melissa Lennox

4. **Vice Principal Report:** Heather Skuse
 - 110 student 2023/2024 enrolment
 - 3 new EA's
 - New daytime Custodian working 10-2
 - New noon-hour supervisor Ms. Akia
 - Any parents who need assistance with school forms please contact the office
 - Upcoming events
 - i. Terry Fox run Friday September 22 parents welcome to attend, school accepting donations
 - ii. Movie Night September 22 at 6pm
 - iii. Welcome Conversations gr 1-7 Wednesday September 27 early dismissal at 2pm
 - iv. Orange T-Shirt day & Truth and Reconciliation assembly September 28 in the AM- parents welcome. Early dismissal at 2pm
 - v. Fun Fridays are back!
 - vi. Halloween parade and Christmas Holiday activities planned

5. **DPAC Report**
 - Sarina Budial gave an update: 'Feeding Futures' fund providing lunch and breakfast to high-need schools, survey coming November to find how many children are in need of this service. Parents can also recommend families in

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need. Burnaby district has a 5 year safety plan, sidewalk improvements, tree trimming, speed radars, etc.

6. Treasurer Report – Dayna Reid

- Dayna gave a financial update. General and gaming grant accounts. Very few transactions so far. Please reach out if you have any questions about the financials.

7. Vice Chair Report – Tasha Murray and Ajibola Ariyibi

- PAC is looking for volunteers for the school social media account, fun lunch distribution and other upcoming events. Fun way to meet other families and be more involved in our school community, contact PAC for details.
- New: parent education night planned for this year, speaker ideas relevant to our school in the works for Spring 2024.

8. Chair Report – Abby Wadley and Sylvia Baban

- Movie Night
 - i. Will be on Sept 22nd and we will be watching Elemental. Please RSVP through the link emailed out. Parents must be in attendance.
- Future Fundraisers
 - i. Spirit Wear – Will be working with the school on this one, more information to follow
 - ii. Created by Kids – Ms Skuse to ask staff if they are ok to do this one this year
 - iii. Babysitting course to be offered for ages 11 and older on the Nov Pro-D day. Information to come out about it soon.
 - iv. PAC donation initiative will be emailed out in Oct.
- School grounds improvement
 - i. PAC has heard from parents that they have concerns about the school grounds and would like to work towards improving them. Discussion on what areas should be focused on. Please reach out to the PAC with your feedback on this issue.
- Safety around the school
 - i. Short discussion about opening parking lot chains, Buller Ave safety, double line on Gilley into the parking lot, exit and entry change for parking lot possible in future. Questions in regards to crossing guards and clearing of brush in front on fence along Marine. Ms Skuse to look into who is responsible for the grounds maintenance along Marine.
- Hot Lunch
 - i. Hot lunches this year include Subway, Domino's, Quesada, White Spot, possibly more.

9. Other Business / Roundtable – No further discussion

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Meeting concluded at 8:02pm.

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