# GLENWOOD PAC General Meeting <br> April 6, 2022 from 7-8 PM, online <br> Agenda 

Join Zoom Meeting online:
https://us02web.zoom.us/i/82815283650

Meeting ID: 82815283650
Dial by your location
Join by phone +1 7806660144 OR +1 2042727920

1. Welcome
2. Approval of agenda and January 26,2022 meeting (minutes below)
3. Vice Principal Report - Ms. Ashton
4. Treasurer Report - Tasha Murray for Ronaldo Azeredo (November and December financial statements below)
5. DPAC Update - Laurie Lemanski
6. Vice-Chair Report - Abby Wadley

- Fun lunches April-June 2022
- Plant sale

7. Chair Report - Tasha Murray

- Grade 7 Committee
- Executive nominations for May 25 AGM
- Scholarship committee volunteers
- Year-end community event?

8. Other Business/Roundtable

## Upcoming dates:

Wednesday, April 27, 2022 @ 6:30-8PM - Body Science Boot Camp for Parents (Health Education
Workshop) online (details sent by the school)
Wednesday, May 25, 2022 (AGM) @ 7PM - PAC Annual General Meeting - format to be determined

## JANUARY $\mathbf{2 6}^{\text {TH }}$ PAC MEETING 2022

## Meeting Minutes

The meeting started at 7:01pm

1) WELCOME AND INTRODUCTION: Everyone in attendance was welcomed by Tasha.

## 2) APPROVAL OF AGENDA AND NOVEMBER $24^{\text {TH }} 2021$ MINUTES: Tasha talked about the approval of the meeting and made a motion for approval and all in attendance approved.

3) VICE PRINCIPAL REPORT BY MS ASTHON: Ms Ashton gave updates:

- She talked about opening the school late after the winter break and thanked all for their patience and for supporting the drop off and pickup arrangement. She cannot say if this arrangement will still be in place until June and she will let parents know if there will be changes in the drop off and pickup schedule.
- Ms Ashton also mentioned about the covid procedures that changes all the time from the health officials.
- The school literacy day is in the week of January $24^{\text {th }}$ and students are excited about parents reading. A literacy train will happen on January $27^{\text {th }}$ and the weather will be good - students will be reading outside and there will be social distancing and students are expected to dress properly for the weather. Friday January $28^{\text {th }}$ is literacy shirt day.
- Teachers have setup up artwork on the windows where parents can look into their kids' classrooms as discussed in the last meeting.
- Reports cards will be going home February $18^{\text {th }}$ and Ms Ashton encourages parents to call their kids' teachers to connect with them.
- February $23^{\text {rd }}$ is Pink shirt day with school wide and anti-bullying activities.
- Pro D day is February $25^{\text {th }}$
- Grade 7 open house details have been sent out and parents can look it up Burnaby South Secondary School website.
- Spring break is March $14^{\text {th }}$ to March $26^{\text {th }}$ and school resumes back March $28^{\text {th }}$.
- Gymnastics is coming back to school from March $28^{\text {th }}$ to April $28^{\text {th }}$ and all COVID protocols will be followed.
- The girls' washrooms have been fixed and all the 5 washrooms are in good conditions now.
- New air filters are coming to the classrooms that need them.

5) TREASURER REPORT BY RONALDO AZEREDO: Ronaldo is not available and Tasha talked about the account and everything is up to date to December and we are in good shape hoping to spend the funds in gaming account.
6) DPAC UPDATE BY LAURIE LEMANSKI: Laurie talked about the last DPAC meeting basically on COVID-19 pandemic and health measures; there will be no more notices to parents.
7) FUNDRAISING BY CHRISTINE MARTNELLO: Christine talked about coffee/hot chocolate fundraiser that will launch soon online and with paper forms. Each item is $\$ 15.00$ and items will be delivered to the school or mailed anywhere for an additional fee.
8) VICE CHAIR REPORT BY ABBY WADLEY AND SYLVIA BABAN: Sylvia talked the fun lunches in the school are open for January to spring break. The Grade 7 committee will be offering some lunches as a fundraiser for the year-end activity.
9) CHAIR REPORT: Tasha thanked all the executive members and Judy for organizing the seasonal crafts.
10) OTHER BUSINESS/ROUNDTABLE: Nothing is talked about other business.

The meeting was concluded by exactly $7: 48 \mathrm{pm}$ and 10 in attendance.

| GLENWOOD ELEMENTARY SCHOOL PA TREASURER'S REPORT <br> Jan 2022 |  |  |  |
| :---: | :---: | :---: | :---: |
| GENERAL ACCOUNT: |  |  |  |
| BEGINNING BALANCE FORWARD | Balance per Bank as at | 2022-01-01 | \$4,676.51 |
| Deposits Received: |  |  |  |
| 04-Jan MunchaLunch |  | \$150.38 |  |
| 10-Jan MunchaLunch |  | \$572.89 |  |
| 17-Jan MunchaLunch |  | \$315.10 |  |
| 24-Jan MunchaLunch |  | \$34.33 |  |
| 31-Jan MunchaLunch |  | \$58.32 |  |
|  | Total: | \$1,131.02 | \$1,131.02 |
| Less: Cheques Cashed |  |  |  |
| 0553 Fun lunch Nov 19, 2021 (drinks) |  | \$71.10 |  |
| 0554 Fun lunch Dec 3, 2021 (drinks) |  | \$43.39 |  |
| 0557 House teams shirts |  | \$200.00 |  |
| 0559 Classroom consumables |  | \$42.51 |  |
| 0563 Seasonal crafts 2021 |  | \$236.22 |  |
| 0564 Seasonal crafts 2021 |  | \$44.99 |  |
| 0565 Fun lunch Jan 14, 2022 |  | \$49.43 |  |
| 0566 Fun lunch Jan 28, 2022 |  | \$47.33 |  |
|  | Total: | \$734.97 | (\$734.97) |
| ENDING BALANCE - GENERAL ACCOUNT | Balance per Bank as at | 2022-01-31 | \$5,072.56 |
| Less: O/S Cheques |  |  |  |
| 0562 Fun lunch Jan 14, 2022 |  | \$191.88 |  |
| 0567 Fun lunch Jan 28, 2022 |  | \$164.00 |  |
|  | Total: | \$355.88 | (\$355.88) |
|  | Balance per General Ledger |  | \$4,716.68 |
| GAMING ACCOUNT: |  |  |  |
| BEGINNING BALANCE FORWARD | Balance per Bank as at | 2022-01-01 | \$2,990.27 |
| Received: |  |  |  |
|  | Total: | \$0.00 | \$0.00 |
| Cheques Cashed: none |  |  |  |
|  | Total: | \$0.00 | \$0.00 |
| ENDING BALANCE - GAMING ACCOUNT | Balance per Bank as at | 2022-01-31 | \$2,990.27 |
| Less: O/S Cheques |  |  |  |
|  | Total: | \$0.00 | \$0.00 |
|  | Balance per General Ledger |  | \$2,990.27 |
| Prepared by: | Approved by: |  |  |
| Pfyennots |  |  |  |
| PACC Treasurer | PACChair |  |  |



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## GLENWOOD ELEMENTARY SCHOOL PAC

## FUNDRAISING REPORT

Month ended Jan 31, 2022



GLENWOOD ELEMENTARY SCHOOL PARENT ADVISORY COUNCIL
TREASURER'S REPORT
Feb 2022

| GENERAL ACCOUNT: |  |  |  |
| :---: | :---: | :---: | :---: |
| BEGINNING BALANCE FORWARD | Balance per Bank as at | 2022-02-01 | \$5,072.56 |
| Deposits Received: |  |  |  |
| 07-Feb MunchaLunch |  | \$29.78 |  |
| 14-Feb MunchaLunch |  | \$44.24 |  |
| 21-Feb MunchaLunch |  | \$37.07 |  |
|  | Total: | \$111.09 | \$111.09 |
| Less: Cheques Cashed |  |  |  |
| 0562 Fun lunch Jan 14, 2022 |  | \$191.88 |  |
| 0567 Fun lunch Jan 28, 2022 |  | \$164.00 |  |
| 0568 Fun lunch Feb 11, 2022 |  | \$202.95 |  |
| 0569 Fun lunch Feb 11, 2022 |  | \$76.72 |  |
| 0570 Forgotten lunch supplies |  | \$37.23 |  |
|  | Total: | \$672.78 | (\$672.78) |
| ENDING BALANCE - GENERAL ACCOUNT | Balance per Bank as at | 2022-02-28 | \$4,510.87 |
| Less: O/S Cheques |  |  |  |
| 0571 Fun lunch Feb 24, 2022 |  | \$170.00 |  |
| 0572 Fun lunch Feb 24, 2022 |  | \$38.36 |  |
|  | Total: | \$208.36 | (\$208.36) |
|  | Balance per | eneral Ledger | \$4,302.51 |

GAMING ACCOUNT:

| BEGINNING BALANCE FORWARD | Balance per Bank as at | 2022-02-01 | \$2,990.27 |
| :---: | :---: | :---: | :---: |
| Received: |  |  |  |
| none |  |  |  |
|  | Total: | \$0.00 | \$0.00 |
| Cheques Cashed: |  |  |  |
| none |  |  |  |
|  | Total: | \$0.00 | \$0.00 |
| ENDING BALANCE - GAMING ACCOUNT | Balance per Bank as at | 2022-02-28 | \$2,990.27 |
| Less: $\mathrm{O} / \mathrm{S}$ Cheques |  |  |  |
|  | Total: | \$0.00 | \$0.00 |
|  | Balance per | neral Ledger | \$2,990.27 |

Prepared by:


Approved by:



* Items where budget overages have been approved by PAC meeting votes
(a) Contingency budget should mainly be used for small items; includes $\$ 5$ NSF cheque fee, childminding \& pumpkins, items without categories yet (i.e. first (b) Holiday Winter Market funds are used to offset Family Support / Food Hampers for Glenwood families.
(c) Lifesaver First Aid Course is run every 2 years for Grade 6 \& 7's. Not happening this year.
(d) PAC Operating Grant payout includes items like the PAC welcome back gathering at the start of the school year and other operating grant items.
(e) School Ground Improvement (Stream of Dreams fence art/education 2020), future mural, school trees/garden, etc.
(f) School T-shirts are budgeted for new students only this year (e.g. K's and students new to the school).
${ }_{(g)}$ Staff wish list is for technology or other school needs as determined by the school staff and vice principal.


## GLENWOOD ELEMENTARY SCHOOL PAC

## FUNDRAISING REPORT

Month ended Feb 28, 2022


| TOTAL: | $1,982.07$ | $3,400.00$ | $3,301.13$ | $1,597.32$ | $1,703.81$ |
| :--- | ---: | ---: | ---: | ---: | ---: |



## GLENWOOD ELEMENTARY SCHOOL PARENT ADVISORY COUNCIL <br> TREASURER'S REPORT <br> Mar 2022

GENERAL ACCOUNT:
BEGINNING BALANCE FORWARD
Balance per Bank as at 2022-03-01
Deposits Received:

| 07-Mar MunchaLunch |  | \$45.87 | \$101.89 |
| :---: | :---: | :---: | :---: |
| 25-Mar Glenwood Spirit fundraising |  | \$56.02 |  |
|  | Total: | \$101.89 |  |
| Less: Cheques Cashed |  |  |  |
| 0571 Fun lunch Feb 24, 2022 |  | \$170.00 |  |
| 0572 Fun lunch Feb 24, 2022 |  | \$38.36 |  |
| 0573 Classroom consumables |  | \$79.25 |  |
| 0575 Grade 7 Fundraising Mar 11, 2022 |  | \$22.14 |  |
| 0577 Classroom consumables |  | \$124.84 |  |
| debit D+H cheque ord |  | \$189.32 |  |
|  | Total: | \$623.91 | (\$623.91) |
| ENDING BALANCE - GENERAL ACCOUNT | Balance per Bank as at | 2022-03-31 | \$3,988.85 |

Less: O/S Cheques


GAMING ACCOUNT:

| BEGINNING BALANCE FORWARD | Balance per Bank as at | 2022-03-01 | \$2,990.27 |
| :---: | :---: | :---: | :---: |
| Received: |  |  |  |
| 05-Mar Coffee fundraising (should have been deposited to the General acct ) |  | \$280.00 |  |
|  | Total: | \$280.00 | \$280.00 |
| Cheques Cashed: |  |  |  |
| none |  |  |  |
|  | Total: | \$0.00 | \$0.00 |
| ENDING BALANCE - GAMING ACCOUNT | Balance per Bank as at | 2022-03-31 | \$3,270.27 |
| Less: O/S Cheques |  |  |  |
| 0053 Bus to Science World field trip |  | \$976.50 |  |
|  | Total: | \$976.50 | (\$976.50) |
|  | Balance per | eneral Ledger | \$2,293.77 |

## Prepared by:



## Approved by:




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(d) PAC Operating Grant payout includes items like the PAC welcome back gathering at the start of the school year and other operating grant items.
(e) School Ground Improvement (Stream of Dreams fence art/education 2020), future mural, school trees/garden, etc.
(f) School T-shirts are budgeted for new students only this year (e.g. K's and students new to the school).
${ }^{(\mathrm{g})}$ Staff wish list is for technology or other school needs as determined by the school staff and vice principal.

Month ended Mar 31, 2022

| FUNDRAISING ACTIVITY | $\begin{aligned} & \hline 2020 / 21 \\ & \text { (actual) } \\ & \hline \end{aligned}$ | $\begin{gathered} 2021 / 22 \\ \text { (net budget) } \end{gathered}$ | RECEIVED: | PAYABLES: | PROFIT: |
| :---: | :---: | :---: | :---: | :---: | :---: |
| SPRING PLANTS | - | 300.00 |  | - | - |
| COBS BAKERY 187.00 300.00 -1 -1 -1 |  |  |  |  |  |
|  |  |  |  |  |  |
| FROZEN FOODS -1 300.00 -1 -1 -1 |  |  |  |  |  |
|  |  |  |  |  |  |


|  |  | - |  |  | - |
| :--- | ---: | ---: | ---: | ---: | ---: |
| DONATIONS | - |  | - |  |  |


| September | - | - | - | - |  |
| :--- | ---: | ---: | ---: | ---: | ---: |
| October | - | - | 912.77 | 222.16 | 690.61 |
| November | - | - | 201.98 | 243.10 | $(41.12)$ |
| December | - | - | 567.17 | 191.39 | 375.78 |
| January | - | - | 768.59 | 452.64 | 315.95 |
| February | - | - | 111.09 | 488.03 | $(376.94)$ |
| March | - | - | -5.87 | -45.87 |  |
| April | - | - | - | - |  |
| May | - | - | - | - |  |
| June | - | - | - | - |  |
| FUN LUNCHES | - | - | $\mathbf{- 1 , 6 0 7 . 4 7}$ | $\mathbf{1 , 5 9 7 . 3 2}$ | $\mathbf{1 , 0 1 0 . 1 5}$ |


| LEE'S BOTTLE DEPOT | 610.00 | 500.00 | - | - | - |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Movie Night 1 |  |  |  |  |  |
| Movie Night 2 | - |  | - | - |  |
| Movie Night 3 | - | 50.00 | - | - |  |
| Movie Night 4 | - | 50.00 | - | - |  |
| Audio-Cine License fee | - | - | - | - |  |
| MOVIE NIGHT | - | 100.00 |  |  |  |


| OLIVER'S LABELS | - | - | -1 | -1 | -1 |
| :--- | :--- | :--- | :--- | :--- | :--- |


|  | - | - | - | - | - |
| :--- | ---: | ---: | ---: | ---: | ---: |
|  | - | - | - | - |  |
|  | - | - | - | - |  |
|  | - | - | - | - |  |
| FUN SNACK SALES | - | - | - | - | - |
|  | $\mathbf{3 4 4 . 8 7}$ | $\mathbf{3 0 0 . 0 0}$ | - | - | - |


| PRINT \& DEMAND | - | - | - | - | - |
| :---: | :---: | :---: | :---: | :---: | :---: |
| GLENWOOD SPIRIT (online sales) | 395.58 | 400.00 | 56.02 | - | 56.02 |
| STAY SAFE / BABYSITTING COURSE | - | - | - | - | - |
| YARD SALE / HOLIDAY MARKET | - | - | - | - | - |


| Photo Expressions - \% student photos | - | - | - | - | - |
| :--- | ---: | ---: | ---: | ---: | ---: |
| Photo Expressions - family portrait | - | - | - | - | - |
| Coffee | - | - | 280.00 | - | $\mathbf{2 8 0 . 0 0}$ |
| Created by Kids | 346.62 | - | 377.10 | - | $\mathbf{3 7 7 . 1 0}$ |
| Picnic table sales donation | - | - | - | - |  |
| MISCELLANEOUS | $\mathbf{3 4 6 . 6 2}$ | $\mathbf{3 0 0 . 0 0}$ | $\mathbf{6 5 7 . 1 0}$ | - | $\mathbf{6 5 7 . 1 0}$ |


| TOTAL: | $1,884.07$ | $2,800.00$ | $3,320.59$ | $1,597.32$ | $1,723.27$ |
| :--- | ---: | ---: | ---: | ---: | ---: |




## GLENWOOD ELEMENTARY SCHOOL PAC

GRADE 7 FUNDRAISING REPORT
Month ended Mar 31, 2022




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