

GLENWOOD PAC

General Meeting

January 26, 2022 from 7-8 PM, online

Agenda

Join Zoom Meeting online: <https://us02web.zoom.us/j/81351757396>

Join by phone +1 587 328 1099 OR +1 647 374 4685 Canada

Meeting ID: 813 5175 7396

1. Welcome
2. Approval of agenda and November 24 meeting (minutes below)
3. Vice Principal Report – Ms. Ashton
4. Treasurer Report – Ronaldo Azeredo (November and December financial statements below)
5. DPAC Update – Laurie Lemanski
6. Fundraising – Christine Martinello
 - Coffee fundraiser
7. Vice-Chair Report – Abby Wadley & Sylvia Baban
 - Fun lunches 2022
8. Chair Report – Tasha Murray
 - Thank yous
 - Grade 7 Committee
9. Other Business/Roundtable

Upcoming dates:

General Meeting, Wednesday, Apr 6, 2022 @ 7PM

Annual General Meeting, Wednesday, May 25, 2022 (AGM) @ 7PM

NOVEMBER 24TH PAC MEETING 2021

Meeting Minutes

The meeting started at 7:01pm

1) WELCOME AND INTRODUCTION: Everyone is welcomed by Tasha and she talked about the flood that occurred at Fraser Valley cities that her heart reaches out to them.

2) APPROVAL OF AGENDA AND MAY 26TH 2021 MINUTES: Tasha talked about the approval of the meeting and she moved the motion for approval and all in attendance approved of the last minutes of the meeting held October 6th 2021.

3) VICE PRINCIPAL REPORT BY MS ASTHON: Ms Ashton gave the report on the following topics:

- Update about the Mathematics application that is online. A retired teacher named Morgan will be coming to school to 26th November to teach the teachers about the Mathletics application and this will also improve families and school to connect together. The retired teacher Morgan has worked with two of Elementary schools before and she has worked with her before.

An email has been sent out to parents that the Mathletics application is designed to support student mathematics learning and the fun part of it is that they can solve mathematics with others students in other part of the world. Ms Ashton wants feedbacks from parents by January. The application is accessible on any device either laptop or phone.

- Reports are home Thursday 25th November and student developing conversation coming the week of 29th November to 3rd of December 2021. Parents are to setup meetings to connect to teachers.

- Pro D day on 26th November 2021 and teachers will be working with Morgan on the Mathematics application and in the afternoon lectures on Ingenious people – all these are coming from the Burnaby School District.
- Fun lunches are liked by the students and December 3rd is the third one coming up.
- Winter celebration: the school has 3 music teachers and the celebration will be online and the songs are focused on the winter. A link will be sent out on 17th December.
- The pancake breakfast is on the 17th December as well. The meal is safely packed.
- The school closes on the 18th of December to 3rd of January 2022.
- A reminder for parents to please go online and sign all the consent forms from the school board if you have not already done so.

4) DISCUSSION ON IMPROVING FAMILY ENGAGEMENT: Tasha about how things have changed due to covid and a lot of families are affected and she talked about ideas on what can help parents know more about their children school environment (classroom blinds open sometimes, photos of artwork in the hallways posted online for families to enjoy). Teachers may feel more comfortable when students aged 5 to 11 are vaccinated.

5) TREASURER REPORT BY RONALDO AZEREDO: Ronaldo starts with the financial statement and all funds are still waiting to be used.

6) DPAC UPDATE BY LAURIE LEMANSKI: Laurie missed the last DPAC meeting so no update.

7) FUNDRAISING BY CHRISTINE MARTNELLO: Christine talked about the ideas on fundraising like fun snacks, frozen foods and coffee (the latter she has inquired about but she is waiting to hear back from the company).

8) CHAIR REPORT BY TASHA MURRAY: December newsletter will be sent to parents the week of 29th November. For seasonal craft, the students will decorate a frame. There is currently a volunteer family reviewing the items in the emergency preparedness kiosk at the school.

9) VICE CHAIR REPORT BY ABBY WADLEY AND SYLVIA BABAN: Sylvia talked the fun lunches in the school and more varieties of food will be added to the lunch by January (Subway). Abby talked about sexual health education that she wants the educator to come to school to talk to students and Ms Ashton said she can find out on the charges and get back to PAC and part of the budget can be used for the sexual health education talk.

10) OTHER BUSINESS/ROUNDTABLE: Nothing is talked about other business.

And the meeting was concluded by exactly 8.00pm.

GLENWOOD ELEMENTARY SCHOOL PARENT ADVISORY COUNCIL

TREASURER'S REPORT

Nov 2021

GENERAL ACCOUNT:

BEGINNING BALANCE FORWARD	Balance per Bank as at	2021-11-01	\$4,937.02
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Deposits Received:

08-Nov MunchaLunch	\$36.47	
15-Nov MunchaLunch	\$126.50	
22-Nov MunchaLunch	\$39.01	
26-Nov Created by Kids	\$377.10	
Total:	\$579.08	\$579.08

Less: Cheques Cashed

02-Nov Fun lunch Oct 29, 2021 (pizzas)	\$144.00	
06-Nov ACF fee 2021-22	\$99.75	
18-Nov Fun lunch Oct 29, 2021 (drinks)	\$78.16	
23-Nov Fun lunch Nov 19, 2021 (pizzas)	\$172.00	
Total:	\$493.91	(\$493.91)

ENDING BALANCE - GENERAL ACCOUNT	Balance per Bank as at	2021-11-30	\$5,022.19	D
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Less: O/S Cheques

0553 Fun lunch Nov 19, 2021 (drinks)	\$71.10	
Total:	\$71.10	(\$71.10)
Balance per General Ledger	\$4,951.09	B

GAMING ACCOUNT:

BEGINNING BALANCE FORWARD	Balance per Bank as at	2021-11-01	\$2,990.27
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Received:

none		
Total:	\$0.00	\$0.00

Cheques Cashed:


none		
Total:	\$0.00	\$0.00

ENDING BALANCE - GAMING ACCOUNT	Balance per Bank as at	2021-11-30	\$2,990.27	E
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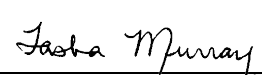
Less: O/S Cheques

none		
Total:	\$0.00	\$0.00
Balance per General Ledger	\$2,990.27	C

Prepared by:


PAC Treasurer

Approved by:


PAC Chair

Glenwood Parent Advisory Council
Comparative Income Statement
 Month ended Nov 30, 2021

	GAMING FUND		GENERAL ACCOUNT		PAC TOTALS	
	Annual Budget	Nov 30, 2021	Annual Budget	Nov 30, 2021	Annual Budget	Nov 30, 2021
CASH BALANCE FORWARD:						
Balance Forward (Aug 31, 2021)	572.60	930.27	5,489.50	4,323.41	6,062.10	5,253.68
Balance Forward Oper. Grant (Aug 31/21)	-	-	-	-	-	-
Total Balance Forward Cash (Aug 31/21)	572.60	930.27	5,489.50	4,323.41	6,062.10	5,253.68
REVENUE:						
Gaming Fund	2,400.00	2,060.00			2,400.00	2,060.00
PAC Operating Grant			135.00	-	135.00	-
Donations				-	-	-
Fundraising			3,400.00	1,026.59	3,400.00	1,026.59
Grade 7 Fundraising			300.00	-	300.00	-
Interest	-	-	-	-	-	-
Total Revenue	2,400.00	2,060.00	3,835.00	1,026.59	6,235.00	3,086.59
EXPENSES:						
Gaming Fund Miscellaneous	1,972.60	-	-	-	1,972.60	-
Field Trips-Div 1 (Grant) – 28 students	-	-	-	-	-	-
Field Trips-Div 2 (Pook) – 25 students	-	-	-	-	-	-
Field Trips-Div 3 (West) – 18 students	-	-	-	-	-	-
Field Trips-Div 4 (Young) – 17 students	-	-	-	-	-	-
Field Trips-Div 5 (Amiri) – 14 students	-	-	-	-	-	-
Field Trips-Div 6 NA for 2021-22	-	-	-	-	-	-
Buses (field trips)	-	-	1,000.00	-	1,000.00	-
BCCPAC membership fee	-	-	85.00	-	85.00	-
Classroom Consumables: Div 1, Mr. Grant	-	-	120.00	-	120.00	-
Classroom Consumables: Div 2, Ms. Pook	-	-	120.00	-	120.00	-
Classroom Consumables: Div 3, Ms. West	-	-	120.00	-	120.00	-
Classroom Consumables: Div 4, Ms. Young	-	-	120.00	-	120.00	-
Classroom Consumables: Div 5, Ms. Amiri	-	-	120.00	-	120.00	-
Classroom Consumables: Div 6, NA for 2021-22	-	-	120.00	-	120.00	-
Classroom Consumables: Music	-	-	120.00	-	120.00	-
Classroom Consumables: Library	-	-	120.00	-	120.00	-
Classroom Consumables: ELL	-	-	60.00	-	60.00	-
Classroom Consumables: Resource	-	-	60.00	-	60.00	-
Contingency Fund/Miscellaneous (a)	-	-	3,481.50	323.75	3,481.50	323.75
Emergency Preparedness	-	-	200.00	-	200.00	-
Family Support / Holiday Market (b)	-	-	300.00	-	300.00	-
Forgotten Lunches	-	-	288.00	75.16	288.00	75.16
Fruit and Veggie Committee	-	-	-	-	-	-
Grade 7 Farewell Activity	-	-	500.00	-	500.00	-
Grade 7 Luncheon	-	-	500.00	-	500.00	-
Grade 7 Scholarship	-	-	200.00	-	200.00	-
Lifesaver First Aid Course (c)	-	-	-	-	-	-
PAC Operating Grant payout (d)	-	-	50.00	-	50.00	-
Pancake Breakfast	-	-	350.00	-	350.00	-
Parent Information Night (j)	-	-	200.00	-	200.00	-
School Experience	1,000.00	-	-	-	1,000.00	-
School Ground Improvement (e)	-	-	-	-	-	-
School T-Shirts (f)	-	-	200.00	-	200.00	-
Seasonal Crafts	-	-	200.00	-	200.00	-
Sports Day Concession	-	-	100.00	-	100.00	-
Staff Appreciation Lunch & Recognition	-	-	200.00	-	200.00	-
Staff Wish List / Technology (g)	-	-	-	-	-	-
Subsidy Fund	-	-	150.00	-	150.00	-
Volunteer Appreciation	-	-	240.00	-	240.00	-
Total Expense	2,972.60	-	9,324.50	398.91	12,297.10	398.91
Total Net Income (Expense)	(572.60)	2,060.00	(5,489.50)	627.68	(6,062.10)	2,687.68
Ending Balance Cash per General Ledger	-	2,990.27	-	4,951.09	-	7,941.36
	C		B			
Unrestricted Funds - PAC Operating grant	-	-	-	-	-	-
Unrestricted Funds - Ending balance	-	2,990.27	-	4,951.09	-	7,941.36
Total Equity - Ending Balance	-	2,990.27	-	4,951.09	-	7,941.36

PAC Treasurer

PAC Chair

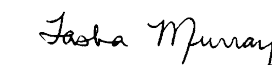
* Items where budget overages have been approved by PAC meeting votes

- (a) Contingency budget should mainly be used for small items; includes \$5 NSF cheque fee, childminding & pumpkins, items without categories yet (i.e. first
 (b) Holiday Winter Market funds are used to offset Family Support / Food Hampers for Glenwood families.
 (c) Lifesaver First Aid Course is run every 2 years for Grade 6 & 7's. Not happening this year.
 (d) PAC Operating Grant payout includes items like the PAC welcome back gathering at the start of the school year and other operating grant items.
 (e) School Ground Improvement (Stream of Dreams fence art/education 2020), future mural, school trees/garden, etc.
 (f) School T-shirts are budgeted for new students only this year (e.g. K's and students new to the school).
 (g) Staff wish list is for technology or other school needs as determined by the school staff and vice principal.

GLENWOOD ELEMENTARY SCHOOL PAC
FUNDRAISING REPORT
 Month ended Nov 30, 2021

FUNDRAISING ACTIVITY	2020/21 (actual)	2021/22 (net budget)	RECEIVED:	PAYABLES:	PROFIT:
SPRING PLANTS	-	300.00	-	-	-
COBS BAKERY	187.00	300.00	-	-	-
FROZEN FOODS	-	300.00	-	-	-
DONATIONS	-	300.00	-	-	-
September	-	-	-	-	-
October	-	-	912.77	222.16	690.61
November	-	-	201.98	243.10	(41.12)
December	-	-	-	-	-
January	-	-	-	-	-
February	-	-	-	-	-
March	-	-	-	-	-
April	-	-	-	-	-
May	-	-	-	-	-
June	-	-	-	-	-
FUN LUNCHES	98.00	600.00	1,114.75	465.26	649.49
LEE'S BOTTLE DEPOT	610.00	500.00	-	-	-
Movie Night 1	-	-	-	-	-
Movie Night 2	-	-	-	-	-
Movie Night 3	-	50.00	-	-	-
Movie Night 4	-	50.00	-	-	-
Audio-Cine License fee	-	-	-	-	-
MOVIE NIGHT	-	100.00	-	-	-
OLIVER'S LABELS	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
FUN SNACK SALES	344.87	300.00	-	-	-
PRINT & DEMAND	-	-	-	-	-
GLENWOOD SPIRIT (online sales)	395.58	400.00	-	-	-
STAY SAFE / BABYSITTING COURSE	-	-	-	-	-
YARD SALE / HOLIDAY MARKET	-	-	-	-	-
Photo Expressions - % student photos	-	-	-	-	-
Photo Expressions - family portrait	-	-	-	-	-
Created by Kids	346.62	-	377.10	-	377.10
Picnic table sales donation	-	-	-	-	-
MISCELLANEOUS	346.62	300.00	377.10	-	377.10
TOTAL:	1,982.07	3,400.00	1,491.85	465.26	1,026.59


 PAC Treasurer


 PAC Chair

GLENWOOD ELEMENTARY SCHOOL PARENT ADVISORY COUNCIL

TREASURER'S REPORT

Dec 2021

GENERAL ACCOUNT:

BEGINNING BALANCE FORWARD	Balance per Bank as at	2021-12-01	\$5,022.19
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Deposits Received:

20-Dec MunchaLunch	\$382.07	
29-Dec MunchaLunch	\$185.10	
Total:	\$567.17	\$567.17

Less: Cheques Cashed

0555 Fun lunch Dec 3, 2021	\$148.00	
0556 Pancake breakfast	\$296.10	
0558 Family support (2 x \$150 Superstore gift cards)	\$300.00	
0560 Family support (3rd Superstore gift card)	\$150.00	
0561 Forgotten lunch supplies	\$18.75	
Total:	\$912.85	(\$912.85)

ENDING BALANCE - GENERAL ACCOUNT	Balance per Bank as at	2021-12-31	\$4,676.51	D
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Less: O/S Cheques

0553 Fun lunch Nov 19, 2021 (drinks)	\$71.10	
0554 Fun lunch Dec 3, 2021 (drinks)	\$43.39	
0557 House teams shirts	\$200.00	
0559 Classroom consumables	\$42.51	
Total:	\$357.00	(\$357.00)

Balance per General Ledger \$4,319.51 B

GAMING ACCOUNT:

BEGINNING BALANCE FORWARD	Balance per Bank as at	2021-12-01	\$2,990.27
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Received:

none		
Total:	\$0.00	\$0.00

Cheques Cashed:

none		
Total:	\$0.00	\$0.00


ENDING BALANCE - GAMING ACCOUNT	Balance per Bank as at	2021-12-31	\$2,990.27	E
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Less: O/S Cheques

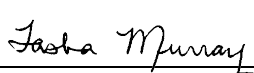
none		
Total:	\$0.00	\$0.00

Balance per General Ledger \$2,990.27 C

Prepared by:



PAC Treasurer

Approved by:


PAC Chair

Glenwood Parent Advisory Council
Comparative Income Statement
 Month ended Dec 31, 2021

	GAMING FUND		GENERAL ACCOUNT		PAC TOTALS	
	Annual Budget	Dec 31, 2021	Annual Budget	Dec 31, 2021	Annual Budget	Dec 31, 2021
CASH BALANCE FORWARD:						
Balance Forward (Aug 31, 2021)	572.60	930.27	5,489.50	4,323.41	6,062.10	5,253.68
Balance Forward Oper. Grant (Aug 31/21)			-	-	-	-
Total Balance Forward Cash (Aug 31/21)	572.60	930.27	5,489.50	4,323.41	6,062.10	5,253.68
REVENUE:						
Gaming Fund	2,400.00	2,060.00			2,400.00	2,060.00
PAC Operating Grant			135.00	-	135.00	-
Donations				-		-
Fundraising			3,400.00	1,402.37	3,400.00	1,402.37
Grade 7 Fundraising			300.00	-	300.00	-
Interest	-	-	-	-	-	-
Total Revenue	2,400.00	2,060.00	3,835.00	1,402.37	6,235.00	3,462.37
EXPENSES:						
Gaming Fund Miscellaneous	1,972.60	-	-	-	1,972.60	-
Field Trips-Div 1 (Grant) – 28 students	-	-	-	-	-	-
Field Trips-Div 2 (Pook) – 25 students	-	-	-	-	-	-
Field Trips-Div 3 (West) – 18 students	-	-	-	-	-	-
Field Trips-Div 4 (Young) – 17 students	-	-	-	-	-	-
Field Trips-Div 5 (Amiri) – 14 students	-	-	-	-	-	-
Field Trips-Div 6 NA for 2021-22	-	-	-	-	-	-
Buses (field trips)	-	-	1,000.00	-	1,000.00	-
BCCPAC membership fee	-	-	85.00	-	85.00	-
Classroom Consumables: Div 1, Mr. Grant	-	-	120.00	-	120.00	-
Classroom Consumables: Div 2, Ms. Pook	-	-	120.00	-	120.00	-
Classroom Consumables: Div 3, Ms. West	-	-	120.00	-	120.00	-
Classroom Consumables: Div 4, Ms. Young	-	-	120.00	-	120.00	-
Classroom Consumables: Div 5, Ms. Amiri	-	-	120.00	-	120.00	-
Classroom Consumables: Div 6, NA for 2021-22	-	-	120.00	-	120.00	-
Classroom Consumables: Music	-	-	120.00	-	120.00	-
Classroom Consumables: Library	-	-	120.00	42.51	120.00	42.51
Classroom Consumables: ELL	-	-	60.00	-	60.00	-
Classroom Consumables: Resource	-	-	60.00	-	60.00	-
Contingency Fund/Miscellaneous (a)	-	-	3,481.50	323.75	3,481.50	323.75
Emergency Preparedness	-	-	200.00	-	200.00	-
Family Support / Holiday Market (b)	-	-	300.00	450.00	300.00	450.00
Forgotten Lunches	-	-	288.00	93.91	288.00	93.91
Fruit and Veggie Committee	-	-	-	-	-	-
Grade 7 Farewell Activity	-	-	500.00	-	500.00	-
Grade 7 Luncheon	-	-	500.00	-	500.00	-
Grade 7 Scholarship	-	-	200.00	-	200.00	-
Lifesaver First Aid Course (c)	-	-	-	-	-	-
PAC Operating Grant payout (d)	-	-	50.00	-	50.00	-
Pancake Breakfast	-	-	350.00	296.10	350.00	296.10
Parent Information Night (j)	-	-	200.00	-	200.00	-
School Experience	1,000.00	-	-	-	1,000.00	-
School Ground Improvement (e)	-	-	-	-	-	-
School T-Shirts (f)	-	-	200.00	200.00	200.00	200.00
Seasonal Crafts	-	-	200.00	-	200.00	-
Sports Day Concession	-	-	100.00	-	100.00	-
Staff Appreciation Lunch & Recognition	-	-	200.00	-	200.00	-
Staff Wish List / Technology (g)	-	-	-	-	-	-
Subsidy Fund	-	-	150.00	-	150.00	-
Volunteer Appreciation	-	-	240.00	-	240.00	-
Total Expense	2,972.60	-	9,324.50	1,406.27	12,297.10	1,406.27
Total Net Income (Expense)	(572.60)	2,060.00	(5,489.50)	(3.90)	(6,062.10)	2,056.10
Ending Balance Cash per General Ledger	-	2,990.27	-	4,319.51	-	7,309.78
		C		B		
Unrestricted Funds - PAC Operating grant	-	-	-	-	-	-
Unrestricted Funds - Ending balance	-	2,990.27	-	4,319.51	-	7,309.78
Total Equity - Ending Balance	-	2,990.27	-	4,319.51	-	7,309.78


 PAC Treasurer


 PAC Chair

* Items where budget overages have been approved by PAC meeting votes

- (a) Contingency budget should mainly be used for small items; includes \$5 NSF cheque fee, childminding & pumpkins, items without categories yet (i.e. first
- (b) Holiday Winter Market funds are used to offset Family Support / Food Hampers for Glenwood families.
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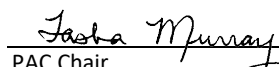
GLENWOOD ELEMENTARY SCHOOL PAC

FUNDRAISING REPORT

Month ended Dec 31, 2021

FUNDRAISING ACTIVITY	2020/21 (actual)	2021/22 (net budget)	RECEIVED:	PAYABLES:	PROFIT:
SPRING PLANTS	-	300.00	-	-	-
COBS BAKERY	187.00	300.00	-	-	-
FROZEN FOODS	-	300.00	-	-	-
DONATIONS	-	300.00	-	-	-
September	-	-	-	-	-
October	-	-	912.77	222.16	690.61
November	-	-	201.98	243.10	(41.12)
December	-	-	567.17	191.39	375.78
January	-	-	-	-	-
February	-	-	-	-	-
March	-	-	-	-	-
April	-	-	-	-	-
May	-	-	-	-	-
June	-	-	-	-	-
FUN LUNCHES	98.00	600.00	1,681.92	656.65	1,025.27
LEE'S BOTTLE DEPOT	610.00	500.00	-	-	-
Movie Night 1	-	-	-	-	-
Movie Night 2	-	-	-	-	-
Movie Night 3	-	50.00	-	-	-
Movie Night 4	-	50.00	-	-	-
Audio-Cine License fee	-	-	-	-	-
MOVIE NIGHT	-	100.00	-	-	-
OLIVER'S LABELS	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
FUN SNACK SALES	344.87	300.00	-	-	-
PRINT & DEMAND	-	-	-	-	-
GLENWOOD SPIRIT (online sales)	395.58	400.00	-	-	-
STAY SAFE / BABYSITTING COURSE	-	-	-	-	-
YARD SALE / HOLIDAY MARKET	-	-	-	-	-
Photo Expressions - % student photos	-	-	-	-	-
Photo Expressions - family portrait	-	-	-	-	-
Created by Kids	346.62	-	377.10	-	377.10
Picnic table sales donation	-	-	-	-	-
MISCELLANEOUS	346.62	300.00	377.10	-	377.10
TOTAL:	1,982.07	3,400.00	2,059.02	656.65	1,402.37


PAC Treasurer


PAC Chair