

Glenwood Elementary School PAC Meeting Minutes

April 21, 2017, 9:00 A.M. – Room 2

Present: Bev Kitasaka, Briana Fraser (Vice-Chair), Gwen Simcoe (Treasurer), Kyndrie Malmquist (Chair), Laura Iwan, Reg LaPlante (Vice-Principal), Abby Wadley, Kate Bostick, Marion Gennaro, Yuiki Omoto-Chow

Regrets: Tasha Murray

Meeting Chair: Kyndrie Malmquist

Note-taker: Briana Fraser

I. Welcome

Meeting was called to order at 9:10 AM. Motion to accept agenda as presented (Briana/Yuki; motion approved).

II. Approve Minutes/Agenda

Motion to approve minutes from February 23, 2017 PAC meeting (Laura/Gwen; motion approved).

III. Reports

a) *Vice-Principal's Report – Mr. LaPlante*
March/April Review:

- Mr. LaPlante would like to thank Glenwood Parents for making time in their busy schedules to attend today's meeting. It has been almost 2 months since we've met and a very busy two months it has been! Before Spring Break we had two opportunities to communicate student learning through formal reports and student led conferences. It was especially great to see students proudly sharing their accomplishments with their parents in the conference setting. Glenwood students have participated in District events such as the gr. 7 public speaking competition, Primary days of Music, the Intermediate Choir Festival, Battle of the Books, and District track meets. At the school level we have finally been able to continue with our monthly runs, hosted a concert of the District Children's Choir, and are preparing for the ever popular Glenwood talent show. We continue to work with one of our District Aboriginal support teachers to include First Nations perspective and content in our school and have completed two school wide lessons in preparation for moving forward with a Coast Salish weaving project in May. Mary has also guided our Div. 3 class through the forest behind the school teaching students about various native plants and the importance of the cedar tree in Coast Salish cultures. Tasha Murray also guided students through the park on a separate occasion from a biologist's perspective. Thank you to Tasha, Book Fair volunteers, fun

lunch volunteers, Gr. 7 committee volunteers, K/1 reading helpers, and track meet drivers for contributing to our school!

- Track season is in full swing with two afterschool meets at both the grade 3-5 level and the gr 6/7 level just completed. We look forward to a great day and hopefully some ribbons on the final full day track meet on May 2. Thank you to Ms. West and Mr. Grant for their work with the Glenwood track teams this year!
- We have continued to have work done to our building. The new PA system is being installed next week, and the grounds crew has done a great job of dealing with the ravine that ran through the middle of the lower field. All exterior lighting is being changed to more efficient LED fixtures and new exterior horns have been installed as part of the new PA system.
- Staffing/School Org process: We continue to work through the District school organization process in terms of cross district transfers etc. Expecting status quo in terms of divisions with the return of Ms. Young and Ms. Kehler from maternity leaves.
- Funding request/process - \$500 for guest Coast Salish weaver
Action: Request approved
- Foundational Skills Assessment
The important information to take from Glenwood's FSA results as a whole is that all students who wrote the exam had scores in the meeting or exceeding expectations range with one exception on that particular test on that particular day. FSA exams will take place in the fall starting in the 2017/18 school year.
- School website/list serve
We continue to move to a more timely and electronic communication through our website and e-mail list serve and will continue to have a small number of hard copies available in the office for pick up. Feedback always appreciated!
- Kindergarten enrolment at this point is 11.
- Important upcoming dates:
April 24 – Pro D day
April 27 – Battle of the Books finals at Edmonds pm
April 28 – Talent Show
May 1 – ArtStarts Performance
May 2 – All day track meet at Swanguard Stadium 9:30-2:30
May 4 – Coast Salish Weaving
May 8 – First Aid training Gr. 6& 7
May 11 – Festival of Beginning Bands
May 12 – Welcome to Kindergarten – Kyndrie will attend on behalf of the PAC

May 18 – Early dismissal 2pm
May 19 – Pro D Day
May 22 – Victoria Day
May 26 – Volunteer Tea, PAC AGM
May 31 – Div. 3 to Port of Metro Vancouver

b) *Treasurer's Report –Gwen*

The following reports were presented:

- Treasurer Report February 2017
General Account
 - Deposits included:
 - Snack day proceeds
 - Cheques cashed included:
 - Paid Audio-Cine license (1/4 paid by PAC)
 - Field trip
 - Document cameras
 - Fun lunches
 - Grade 7 farewell activityGaming Account
 - Payables included: Field trip expenses
- Treasurer Report March 2017
General Account
 - Deposits included:
 - Fun lunches
 - Movie night proceeds
 - Halloween candy sales
 - Grade 7 activity
 - Cheques cashed included:
 - Fun lunch expenses
 - iPads
 - Grade 7 snack day costsGaming Account
 - Payables included: Field trip expenses
- Income Statement Mar 31 2017
Gaming funds
 - Field trips – division 1 still outstanding
 - Division 5 has used \$120 of \$340General Account
 - Classroom consumables still need to be spent
 - Grade 7 luncheon
 - Lifesaver course – May
 - Staff wish list includes document cameras and iPads

- Playground benches will likely be billed next year (after installation)

Fundraising Report 2016 2017 Mar

- Cobs Bakery cheque expected at the end of the school year
- Last Fun Lunches will be in May
- 1 more Movie Night
- Sports Day Concession still outstanding

c) *Vice Chair Report – Briana*
Nothing to report

d) *Chair/Fundraising Report – Kyndrie*

- Upcoming movie night – April 28th
- Movie will start at 6:30
- PAC after-school popsicle sales will be reinstated- maybe every other Wednesday

IV. New Business

a) *Grade 7 Farewell Activity*

1. Rafting on June 8th
2. Farewell luncheon planning underway

b) *Sports Day*

1. Friday, June 16th
Concession – all items will be \$1.00 each

c) *2017/2018 Recruiting*

1. Can serve 2 maximum consecutive terms; Chair, Vice Chair and Secretary positions have served maximum terms
2. Possibility of co-chair positions

d) *2017/2018 Executive Nominations*

1. Bev will be collecting nominations

Fun lunch changes – Will try WokBox first Friday of June

Meeting adjourned at 10:21 A.M,

Upcoming PAC dates are as follows:

- May 5 PAC budget meeting, 2:00PM
- May 16 staff appreciation luncheon
- May 26 PAC Annual General Meeting, 9:05AM

PAC Contact Info: Glenwood.PAC@sd41.bc.ca or leave a message in the office.